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| THOMAS JAMES | 123 Washington St. Apt. #2New York, NY 10017 |
| Thomas.James@university.edu | 777.777.7777 |
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| **EDUCATION** |  |
| **Washington University – Olin School of Business***Bachelor of Science in Business Administration; Finance Major* | **St. Louis, MO***Class of 2013* |
| * Cumulative GPA: 3.5/4.0; Major GPA: 3.8/4.0
* Graduated magna cum laude as a Presidential Scholar, Dean’s List all semesters
* Relevant Coursework:Financial Statement Analysis, Advanced Financial Management, M&A, Options, Futures & Derivatives, Introduction to Econometrics, International Finance, Investments
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| **Dalian University of Foreign Languages***School of Chinese Studies* | **Dalian, Liaoning Province, China** *Jan 2012 – May 2012* |
| * Elected to study Mandarin in an intensive language program in a study abroad program
* Successfully completed a semester of business courses and was elected class president by my peers
* Developed foreign language skills and the ability to speak fluent Mandarin
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| **WORK EXPERIENCE** |  |
| **ABC Bank***Summer Analyst* | **New York, NY***May 2012 – Aug 2012* |
| * Member of deal team on a $3.2 billion acquisition of a publicly-traded company by a large private equity firm
* Involved in initial due diligence, preparation of the CIM, creation of the PowerPoint deck, etc.
* Responsible for performing comparable companies and precedent transaction analyses in Excel
* Utilized PowerPoint to create pitch books for current transactions and potential clients
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| **Wall Street Oasis***Finance Research Analyst Intern* | **Saratoga, CA***May 2011 – Aug 2011* |
| * Wrote 50,000+ words across 20 articles on detailed financial, valuation, Excel, accounting, and economic topics including cash conversion cycle, dividend discount model, cash flow from financing activities, DCF modeling, and more
* Researched appropriate subtitles and developed examples to help with Search Engine Optimization resulting in a 30% month-over-month growth in traffic to the new resource section of the site
* Over 200 hours of self-study across financial modeling and valuation courses including Excel modeling, 3-statement modeling, PPT for finance, DCF modeling, precedent and trading comps, LBO modeling, and M&A modeling
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| **LEADERSHIP** |
| **Washington University NCAA Soccer Team***Captain* | **St. Louis, MO***Sep 2009 – Current* |
| * Attended league meetings and organized all games and practices in lieu of coaching staff
* Successfully recruited over 10 new players and developed an alumni support network via campaigns
* Reinvigorated the program, raising thousands of dollars in financial support from alumni
 |
| **Washington University Student Investment Fund***Founder and Co-President* | **St. Louis, MO***Oct 2010 – Current* |
| * Co-founded a student-run fund to invest a small portion of the University’s endowment
* Managed a $105k diversified, mid-cap equities fund - Outperformed benchmark by 4% since 2010 inception
* Presented research reports to University Board of Directors with company information and investment thesis
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| **ADDITIONAL INFORMATION** |
| *Skills:**Modeling:**Computer:**Certifications:**Interests:*  | Fluent in Mandarin, Basic Skills in FrenchCompleted Wall Street Oasis self-study course covering valuation, M&A and LBO modelingProficient in Excel, PowerPoint, CapitalIQ, BloombergCompleted Bloomberg Certification ProgramSoccer, Running, Poker, Snowboarding, Skydiving |

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